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The Board of Trustees

and the

President and Faculty

of

The William Paterson University of New Jersey
Request the honor of your presence

at the

One Hundred and Eighty-seventh Commencement Tuesday, May 18, 2010, 10:30 a.m.

Wightman Field

University Campus

Pompton Road, Wayne

Rain Date: Wednesday, May 19, 2010, 10:30 a.m.

WILLIAM PATERSON UNIVERSITY • WAYNE, NEW JERSEY

WILLIAM PATERSON UNIVERSITY

UNDERGRADUATE COMMENCEMENT CEREMONY INSTRUCTIONS



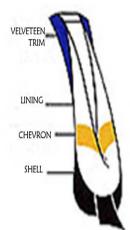
TUESDAY, MAY 18, 2010 10:30 AM WIGHTMAN FIELD

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INSTRUCTIONS FOR WEARING THE ACADEMIC HOOD

The academic hood is a visual representation of your level of academic achievement and the scholastic degree being conferred. This hood has been designed within the guidelines established by the Intercollegiate Bureau of Academic Costume



The velveteen trim represents the degree you have earned. The chevron and the lining represent the University colors. The Black Shell is the traditional color determined by the Intercollegiate Bureau of Academic Costume.

The following instructions are designed to assist you in the proper way to wear the hood.

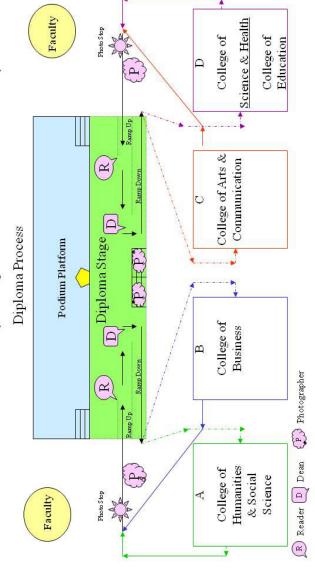
1. Put hood on over head with velveteen side up under the chin and with small tapered end in front. You may want to pin the hood to the gown to prevent it from riding against the neck.





2. The long tail portion of the hood should be left hanging against your back. Do not invert the tail. Turn out the lining as illustrated in the picture.

William Paterson University Undergraduate Commencement Ceremony



on line, stop at flag (photo taken) then process up the ramp, stop and hand the reader your card with your name on it, process to your respective Dean to receive your diploma cover and shake hands (photo taken), and then exit the ramp down and return to your seat. Lines A & D will follow upon completion of Lines B & C. Following your College Assoc Dean and Banner Carrier - Lines B & C will process to their respective side of the platform simultaneously. While

INTRODUCTION

Commencement at William Paterson University is an important event for you, your family and friends, as well as the faculty and staff. The ceremony brings together all involved to celebrate your achievements. As a graduating student, you are celebrating the successful conclusion of your university career and the beginning of new endeavors.

Commencement is a formal celebration of academic accomplishments. It is a ceremony steeped in academic ritual and the traditions of the University complete with procession, academic regalia and other elements of pageantry.

Previous senior classes have instituted traditions which we continue. A class banner will be carried by the senior class officers; a student will lead in the singing of the national anthem and the alma mater; high achieving students in each college will carry the college's banner; each graduate will wear an undergraduate hood signifying both the degree earned and the University colors; and a student will deliver an address to graduates.

As this is a ceremonial event, we ask that all members of the community conduct themselves befitting the occasion. Alcohol is expressly forbidden. Any student who fails to comply with the rules of commencement will be requested to leave the line of march and the ceremony.

Family members will not be able to interact with graduates during the commencement ceremony. Due to limited parking and seating, <u>ADMITTANCE TICKETS</u> are required for this ceremony. We strongly suggest your family members carpool. Please arrange for a mutually agreed upon meeting location with your family members outside the athletic field facility at the end of the ceremony.

Congratulations on your achievement!

Sincerely, Edward B. Weil, Ph.D. Provost and Senior Vice President for Academic Affairs

John Martone, Ph.D. Vice President Student Development

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SENIOR SEND-OFF RECEPTION

President Arnold Speert cordially invites
Graduating seniors, their families, and faculty
To attend the William Paterson University Young Alumni Chapter reception
Monday, May 17, 2010, 7:00 p.m.
The University Commons
Live entertainment, light dinner

A maximum of two guests permitted. Please RSVP by May 7, 2010 online at www.wpunj.edu/commencement, select Senior Send-Off Reservations.

WILLIAM PATERSON UNIVERSITY • WAYNE, NEW JERSEY

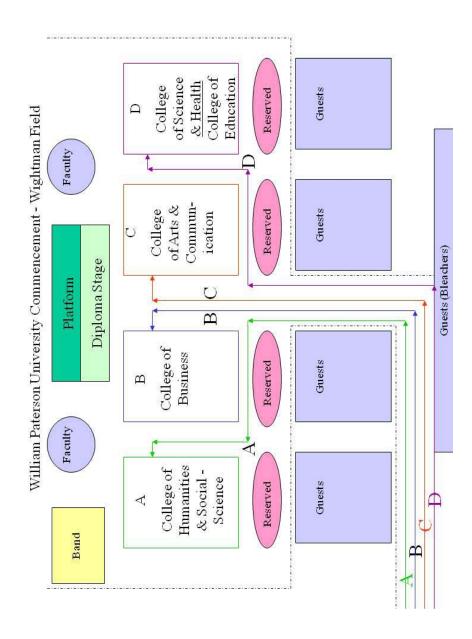
UNDERGRADUATE COMMENCEMENT CEREMONY Tuesday, May 18, 2010 at 10:30am on Wightman Field.

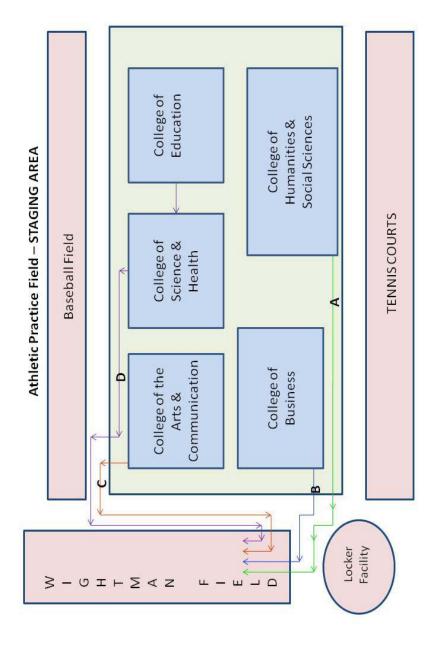
In case of postponement due to inclement weather, Commencement will be held on the following day, Wednesday, May 19, 2010 at 10:30am on Wightman Field.

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY AS THEY PERTAIN TO THE CEREMONY: (Instructions are also posted at www.wpunj.edu/commencement).

POSTPONEMENT NOTIFICATION

For notification of postponement you may call 973-720-2475, for a recorded announcement or check the University's home page at www.wpunj.edu.





ATTENDANCE

Your participation in the ceremony is voluntary. Seating on the field and parking is limited. **ADMITTANCE TICKETS** are required for guests to gain access to the field seating. Each student will be given a <u>maximum of 6 tickets</u>. Access to the field from the various parking lots will require additional time for on time arrival. Please plan your arrival to campus with traffic accordingly. We request that family members and guests go immediately to the field as they will not be granted access to the staging area where you will be meeting prior to the ceremony.

THERE IS NO REHEARSAL FOR COMMENCEMENT.

PROCESSIONAL PREPARATION

Please report to the Athletic Practice Field (directly across from Wightman Field) by **10:00 am**. (see map). Signs will indicate areas on the field by College and within the college area by department. Please locate your department area to await further instruction from your faculty and administrative marshals.

- Please bring your cap, gown, hood, tassel and honors regalia if appropriate with you to your staging area on the practice field.
- There is no place to leave belongings in the staging area which is the athletic practice field directly across from Wightman Field.
- If you have an honor cord, it is to be draped over your shoulders, tassels in the front. Hoods are draped around your neck, (see the instructions on page 12 for how to put the hood on).
- Wear your tassels on the right side of your caps. At the specified point in the ceremony when the President announces the conferment of the degrees, the Senior Class Officers will direct you to move them to the left side of your cap.
- You do not need to be in alphabetical order within your

- department.
- If you are receiving teaching certification you may choose to participate with the College of your major or the College of Education. If you did not indicate your choice at the Graduate Finale or wish to change your choice, please contact us at graduation@wpunj.edu to indicate your preference. This will help to ensure the field is set with the correct number of seats per college.
- Ladies, please be conscious of the heels you wear, as the grass, field, track and turf field can be soft at times, causing heels to sink in. You may come out of your shoes, possibly injuring yourself. Your cooperation with this is appreciated.
- For your own safety, please do not throw your mortarboards.
- We have a turf field. Absolutely NO SMOKING, CHEWING TOBACCO, CHEWING GUM, OR FOOD AND BEVERAGES* is permitted on the field.

(*Bottled water is permissible)

NAME CARD

At your assigned staging area, please make sure you receive a name card and pencil from the faculty marshal or administrative line marshal. On this card write your name as you wish it to be pronounced during the diploma process. On the back of the same card is information to be provided to Chappell Studios who will be taking your photograph during this time. There are no extra cards on the field, so please make sure you receive one and retain it until the appropriate time.

PROCESSIONAL PROCESS

The procession will start from the staging area at 10:25 am by department in the order indicated, leaving from the Athletic Practice Field directly across from Wightman Field.(just beyond the Tennis Courts). A faculty member from your department will be there to assist you with line up.

The Associate Dean of your College in conjunction with an administrative line marshal will escort your line to Wightman

ADDITIONAL INFORMATION

DISABLED GUESTS FIELD ACCESS

If any of your quests are disabled, they should be dropped off and picked up at the Field House, Wightman Field, by using the road just past parking Lot #2 (Tennis Court Rd). There is still a walk from this point to the seating on the field and limited availability of golf carts to assist with this distance. Please bring wheelchairs with you if your guest requires it. After dropping off your guest, University Police, who will be stationed at the entrance to this road to facilitate this process will direct you to available parking in Lot #2.

PARKING

Parking will be available in all lots. University shuttles <u>will not</u> be running. Lot #2 is a reserved lot for special guests and disabled guests vehicles. Please see the attached walking map (insert) for directions from the parking lots to the field.

PHOTOGRAPHER

The Commencement photographers are from Chappell Studios. Your proofs will be on-line at their web site within 5-7 days following the ceremony. You may place orders or obtain answers to your questions at www.chappell.com or 1-800-424-3686.

YEARBOOK

If you sat for a picture for the Yearbook, it will be mailed to your home address by fall 2010. If you have additional questions, please call the Office of Campus Activities and Student Leadership at 973-720-2271.

QUESTIONS

Questions pertaining to the ceremony can be directed to graduation@wpunj.edu

Congratulations!

Pamela Fueshko

Director of Telecommunications &

Commencement Coordinator

Francisco Diaz
Assistant Vice President
for Campus Life

DIPLOMA PROCESS

At the designated time during the ceremony, the Associate Dean of your college will lead your college line to the diploma platform, to receive your diploma cover from your respective College Dean. As you process toward the platform there is a flag photo shoot stop. Please stop in front of the flag and your photo will be taken for the first time. You will then proceed up the ramp onto the platform. Please hand the name card to the faculty reader. After your name is announced please proceed to your College Dean who will hand you your diploma cover and shake your hand. At this point the second photo will be taken. Exit the platform by proceeding down the exit ramp and walk back to your seat. Please watch your step as you exit as this ramp is slightly lower than the one you entered on.

Two lines of students will be processing simultaneously across the platform. Please listen to the directions given by the faculty and student marshals who will be assisting you with this process (see diagram). Faculty marshals will be in their academic regalia, student marshals will be wearing purple gowns. At the completion of the diploma procession, the President will confer all the degrees and you will be instructed by the Senior Class Officers to turn your tassels on your mortar boards. Your diploma will be mailed to your home upon verification of completion of degree requirements and obligations.

RECESSIONAL PROCESS

The singing of the Alma Mater (which is printed in the program for you to sing along with) will immediately follow the conferring of the degrees. The recessional will follow led by the University Grand Marshal followed by the Senior Class Officers, College Banner carriers, the Platform Party and the Faculty first. The Graduates will follow after.

The ceremony should be over at approximately **1:00pm.** Please make arrangements to meet your guests outside the field complex, so as not to impede the recessional.

Field. It is important for you to listen to their directions and stay in <u>single file</u> during this processional. At Wightman Field you will join the other processing lines and be led onto the field by the University's Grand Marshal, Senior Class Officers and your College Banner carrier.

The procession will be four lines abreast, one line for each college as you enter the track. The College of Education will process single file after the College of Science & Health. (see diagram)

STAGING LOCATIONS BY COLLEGE/DEPARTMENT

All students should report to the Athletic Practice Field just beyond the Tennis Courts and next to Wightman Field. Please go to your designated College and Departmental area. See diagram on page 9.

LINE A COLLEGE OF HUMANITIES AND SOCIAL SCIENCE

Interim Dean Kara Rabbitt
Interim Assoc Dean Andrew Barnes

Women's Studies
Languages & Cultures
Liberal Studies
English
Philosophy
African, African-American & Caribbean Studies
Geography & Urban Studies
History
Political Science
Sociology
Psychology
Anthropology

LINE B COLLEGE OF BUSINESS

<u>Dean Sam Basu</u> Assoc Dean Rajiv Kashyap

Accounting & Law Economics, Finance & Global Business Professional Sales Marketing & Management

LINE C COLLEGE OF THE ARTS & COMMUNICATION

<u>Dean Raymond Torres-Santos</u> <u>Interim Assoc Dean Imafidon Olaye</u>

Communication Art Music Liberal Studies

Liberal Studies

LINE D COLLEGE OF SCIENCE & HEALTH

<u>Dean Sandra DeYoung</u> <u>Assoc Dean Jean Fuller-Stanley</u>

Mathematics
Environmental Science
Chemistry
Physics
Biology/Bio Technology
Nursing
Communication Disorders
Community Health
Computer Science
Kinesiology

COLLEGE OF EDUCATION

Interim Dean Ana Maria Schuhmann Assoc Dean Dorothy Feola

Secondary & Middle School Education Special Education & Counseling Elementary & Early Childhood Education

The Grand Marshall will lead the procession onto the field on the track and down the center aisle. Lines A & D will proceed down the center aisle to the break in the aisle. At this aisle, Line A will go to the left and down the side aisle filling in the seats on the left. Line D will go to the right and down the side aisle filling in the seats on the right. Line B will proceed directly down the center aisle and fill in the seats on the left. Line C will proceed directly down the center aisle and fill in the seats on the right. The faculty and platform party will process behind the students and take their respective places on the staging.

ORDER OF CEREMONY

Commencement programs will be on your seat on the field. The order of ceremony is as follows:

Processional
Introduction
Singing of the National Anthem
Introductions of Platform Guests
Address by Student Speaker
Address by Dr. Arnold Speert, President
Awarding of Honorary Degree/President's Medal
Commencement Address
Diploma Process
Conferring of Degrees
Singing of Alma Mater
Recessional