

# COLLEGE OF EDUCATION

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## WILLIAM PATERSON UNIVERSITY

### Declaring Education as a Major

*Presented by the  
Office of Educational Enrollment and Certification*

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#### **Office Hours**

Monday—Friday: 8:30am-4:30pm  
Summer Hours: Monday-Thursday 8:00am-5:15pm

#### **Praxis Resource Center Hours\*\***

Monday—Friday: 8:30-4:30 pm  
Summer Hours: Monday-Thursday 8:00am-5:15pm

*\*\* Identification is required \*\**

## **About College of Education (COE) Students**

- Students may select an education major from their very first semester at the university but may not begin to take education courses until the first semester of their junior year after full acceptance into the College of Education has been established.
- All COE matriculated students must obtain and maintain a minimum grade point average (GPA) of 3.0 (overall cumulative) and a 3.0 in their education major.
- All COE candidates must have two majors: One must be in Liberal Arts or Sciences and the other in Education. Candidates in Physical Education and Music will have only one major that is identified exclusively for education candidates.

## **Requirements for Full Acceptance/Matriculation into the COE**

All candidates majoring in education must meet the requirements for matriculation prior to 60 credits in order to begin taking education courses. **General requirements for matriculation:**

- ☐ Declare an appropriate co-major (academic major), as well as an appropriate education major (\*Candidates in Physical Education and Music will have only one major that is identified exclusively for education candidates)
- ☐ Hold a minimum overall WPUNJ GPA of 3.0
- ☐ Pass the Core Academic Skills for Educators Test 5751 (ETS) or provide qualifying SAT or ACT scores (see below)
- ☐ Complete course pre-requisites outlined by each program (consult the control sheet for your program for details). *You will be able to view a checklist on WPUConnect with all requirements listed for your convenience (see p. 3).*

## **How to Declare an Education Major** (a minimum WPUNJ GPA of 3.0 is required)\*

### **APPLY ONLINE!**

- 1) Log onto WPU Connect and go to the "Self-Service" Tab.
- 2) Go to "Self-Service Quick Links" and under the "Academic Services" panel click on "Add/Declare or Change Major". **Do not** select "add a second major".
- 3) Under number 2, please click on the first line which reads:  
**"Education (You will need to choose a specific program next)"**
- 4) Then, select "Change/Declaration Major".
- 5) Next, you will choose the appropriate education major (Early Childhood, Elementary, or Secondary)
- 6) Select "Change/Declare Major".
- 7) A larger listing will appear, relative to the education major chosen. Select the desired program which will incorporate both majors and any desired endorsements.

*\*Note: Incoming Freshmen and Transfer candidates must complete their first semester, establishing a WPUNJ GPA, to use the online change of major portal!*

## **Online COE Checklist**

Please visit the checklist frequently and plan for completion of each requirement to ensure eligibility for matriculation into the College of Education.

- Log onto **WPConnect**, located in the upper left corner of the WPUNJ homepage.
- Enter username and password.
- Username = typically the last name and first initial (Example: SmithJ).
- Password = nine digit 855# or social security # (no spaces).
- Click on the **Self-Service** tab, located on the top of the page.
- Under **Academic Services**, select **College of Education Checklist**

## **CORE Academic Skills for Teachers #5751 (ETS)**

As of September 1, 2014, the WPUNJ College of Education requires all teacher candidates to take and pass a test of basic skills for all new teachers: Core Academic Skills for Teachers #5751 from ETS by 60 credits or provide qualifying SAT or ACT scores (see below). Transfer students with 60 or more credits should pass one of the assessments by the end of the first semester enrolled at WPUNJ (or before).

These test measure academic skills in reading, writing and mathematics. They were designed to provide comprehensive assessments that measure the skills and content knowledge of candidates entering teacher preparation programs.

Cut scores to meet basic skills requirement (SAT and ACT):

<b>SAT</b>	Reading	Math	<b>Act</b>	Reading	Math
<i>If taken before 4/1/1995</i>	480	520	<i>If taken before 8/28/1989</i>	20	23
<i>If taken between 4/1/1995 to 2/28/2016</i>	560	540	<i>If taken on or after 8/28/1989</i>	23	23
<i>If taken on or after 3/1/2016</i>	610 Evidence Based Reading and Writing or 30 Reading Section	560			

**Core:** Students can take all three parts of the CORE at once by registering for 5751, or can register for each sub-test separately.

<i>Test</i>	CORE Reading 5712	CORE Writing 5722	CORE Math 5732
<i>Passing Score</i>	156	162	150

For more information and to register for the Praxis Core Academic Skills for Educators Tests 5751 visit: [http://www.ets.org/praxis/news/praxis\\_core\\_academic](http://www.ets.org/praxis/news/praxis_core_academic).

Fee waivers may be available for college students who meet all eligibility criteria. If you qualify for a fee waiver, the test fees for up to three Core tests, or one *Praxis*® Subject Assessment (formerly the *Praxis I*® tests) may be waived. For information to request a fee waiver please visit: [https://www.ets.org/praxis/about/fees/fee\\_waivers/](https://www.ets.org/praxis/about/fees/fee_waivers/)

ETS offers testing accommodations for candidates with documented disabilities or health-related needs, as recognized under the Americans with Disabilities Act Amendments Act (ADAAA). For information to request accommodations please visit: <https://www.ets.org/disabilities/>

## **Substitute Teacher License and Mantoux**

**The Office of Field Experiences will need a copy of your substitute license and the Mantoux test in order to place you for field experiences beginning the second semester of your Education Major.**

- You must have 60 credits completed in order to apply for your substitute license.
- You may obtain a substitute teacher's license on your own by contacting the County Board of Education in the county in which you reside and perhaps want to substitute teach. Each county office has a certification officer who can direct you with regard to the required paperwork and process.
- Two (2) workshops will be held each year on campus for students who wish to obtain a substitute teacher's license through the Passaic County Educational Services Commission. View the Office of Field Experiences' website: [http://www.wpunj.edu/coe/departments/field/OFE\\_calendar.dot](http://www.wpunj.edu/coe/departments/field/OFE_calendar.dot) for workshop dates. You may also obtain a courtesy Passaic County Educational Services Commission Substitute Teacher's license application packet in the Office of Field Experiences, Valley 3108.
- All students must submit a copy of a valid substitute teacher's license and mantoux to the Office of Field Experiences in order to be placed in a school for field experiences in the second semester of their education courses. The mantoux test checks for tuberculosis and takes only a minute or two at a doctor's office or on campus at the [Health Center](#) for a nominal fee.

## **Campus Resources for Success!**

**A great teacher knows about available resources. There are many on campus resources available to assist you as a William Paterson University Student:**

- Academic Support Center (workshops, tutoring, and more) Raubinger Hall, Lower Level
- Science Enrichment Center (Study groups, online resources, workshops, and more) Science Hall East, 3023
- Counseling, Health, and Wellness Center (individual and group assistance, workshops, and more) Overlook South
- Library (varied research assistance, and more)
- PRAXIS Resource Center (lending library of praxis preparation booklets) 1600 Valley Road, suite 4112, Office of Certification
- Writing Center (Atrium 128 and Valley Road 3048) (ESL resources through webpage)

## **Education Club**

Join the Education Club and get involved with professional development and community service:

Dr. Sue Mankiw [MankiwS@wpunj.edu](mailto:MankiwS@wpunj.edu)

## **Funding**

TEACH Grant: Special Education, Science, Math, ESL, Bilingual, Language teacher candidates:

<http://www.wpunj.edu/financial-aid/federal-programs/teacher-education.dot>

PATSEL Grant: ESL and Bilingual teacher candidates: <http://www.wpunj.edu/coe/patsel/>

NOYCE Grant: Science and Math teacher candidates: Dr. D. Hill [Hilld@wpunj.edu](mailto:Hilld@wpunj.edu)