

Doctor of Nursing Practice

SCHOOL OF NURSING

WILLIAM PATERSON
UNIVERSITY

Overview with
Clinical Courses &
Preceptor Information



DNP Program

**GRADUATE
NURSING**

Degree Total: 41 Credits

The [Doctor of Nursing Practice](#) (DNP) is a practice doctorate that prepares advanced practice nurses to be clinical scholars and thought leaders.

The DNP program will prepare nurses with knowledge and skills to deliver the highest standard of care for individuals, families, communities and work in interdisciplinary teams in today's complex healthcare system.

Accredited by [CCNE](#) to June 30, 2030

Course work includes: utilizing technology to advance the quality of care; evaluating health care policy; providing leadership and inter-professional collaboration in multiple health care settings; and evaluating systems responses to health and illness, along with knowledge of nursing theories, related sciences, humanities and economics.

Students must also complete a minimum of 1,000 supervised post Baccalaureate practice hours.

Admission Requirements

GRADUATE NURSING

General Admission Requirements Plus:

- Master's degree with a major in nursing in advanced clinical practice or in nursing administration/management program accredited by CCNE or NLNCAC
- GPA of 3.3 on prior graduate-level course work
- Course in research at the graduate level
- Verification of the number of supervised clinical hours from the previous director of the MSN Program
- New Jersey registered nurse license (unencumbered)
- One year of work experience as a registered nurse

- Current certifications (if you are an NP or CNS)
- Two letters of recommendation
- Curriculum resume or Curriculum vitae

Application Deadline

July 1st: Fall semester

Non-degree status not available

[Apply Now](#)

Doctor of Nursing Practice

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NURSING**

Degree Total: 41 Credits

Track Requirements

- [NUR 7100 Applied Biostatistics](#) Credits: 3.0
- [NUR 7300 Scientific Foundations for Nursing](#) Credits: 3.0
- [NUR 7320 Information Systems Management](#) Credits: 3.0
- [NUR 7340 Health Policy](#) Credits: 3.0
- [NUR 7360 Clinical Health Promotion and Disease Prevention in Advanced Practice Nursing](#) Credits: 3.0
- [NUR 7380 Leadership And Collaboration](#) Credits: 3.0
- [NUR 7400 Evidence-Based and Translational Methods of Nursing Knowledge and Practice](#) Credits: 3.0
- [NUR 8300 Doctor of Nursing Project I](#) Credits: 2.0
- [NUR 8301 Doctor of Nursing Practice Project Advisement I](#) Credits: 1.0
- [NUR 8310 Doctor of Nursing Project II](#) Credits: 2.0
- [NUR 8311 Doctor of Nursing Practice Project Advisement II](#) Credits: 1.0

Doctor of Nursing Practice (continued)

GRADUATE NURSING

Clinical Courses

- NUR 8350 Doctor of Nursing Practice Practicum I Credits: 2.0
- NUR 8351 Doctor of Nursing Practice Practicum II Credits: 2.0
- NUR 8360 Doctor of Nursing Practice Practicum III Credits: 2.0
- NUR 8361 Doctor of Nursing Practicum IV Credits: 2.0

Must complete **1000** supervised clinical hours

Suggested Electives Required Credits: 6

*Suggested, speak w/ advisor

Take (2) of the following courses:

- ECON 6090 Economic Analysis for Managers Credits: 3.0
- MBA 6160 Organizational Behavior and Communication Credits: 3.0
- NUR 7060 Clinical Teaching Strategies Credits: 3.0

Degree Total: 41 Credits

Leave of absence

Two types: [leave of absence](#)

Military Leave of Absence (MLOA):

Students whose military obligations make it difficult or impossible for them to be successful in their academic program. For purposes of granting a MLOA, a military obligation is defined as (a) deployment, (b) mobilization leading to deployment, or (c) attendance at a military school or college.

Medical / Mental Health Leave of Absence:

Students who must interrupt their studies temporarily due to physical or psychological conditions.

Leave of Absence must be requested prior to the start of the term. See the [semester calendar](#) for specific start dates.

To apply for a leave of absence, log onto **WP Connect – Student tab – WP Enrollment Forms – Leave of absence request form** Leave of Absence may not exceed two years for enrollment purposes. Students who fail to return from the approved leave of absence will be considered a complete withdrawal and will be required to re-apply to the University after a period of two years.

When a student on LOA is ready to enroll in courses, they **must meet with an advisor** to receive guidance on appropriate courses and the process for re-enrollment.

Withdrawals

Three types: [withdrawal](#)

Partial Withdrawal:

Student withdraws from one or more courses but remains enrolled in at least one course for the term

Term/Session Withdrawal: (complete withdrawal during a term or session)

Student withdraws from all courses registered for a term.

Partial and Term/Session Withdrawal: students withdraw from their course(s) via WP Connect within permitted dates published on the [semester calendar](#). Students who do not return the following term/semester may return within two years of withdrawing by consulting with an advisor.

University Withdrawal:

Students who wish to separate completely from the University.

To withdraw from the University, students need to complete the Withdrawal from University Request Form, within the permitted dates published on the semester calendar. The form can be found on **WP Connect – Student tab – WP Enrollment Forms – Withdrawal from University Request Form**.

DNP Student Expectations

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- Review **student handbook**
- Students must also complete a minimum of 1,000 supervised post Baccalaureate practice hours

How to order lab coat and name badge (required)

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Lab coat - This is the site specific to WPU students to order. Need WPU logo on lab coat.
<http://www.flynnohara.com/school/nj196>

Name badge – This site is for name badges. Select WPUNJ DNP STUDENT. Personalize each badge with your **first and last name**. <https:wpunjgrad.lonestarbadge.com>

Flynn O’Hara Uniforms (takes 4 weeks to receive order)

Robert Rose, Business Development

10905 Dutton Road

Philadelphia, PA 19154

Work: 1-800-441-4122 x 8108 Cell: 215-287-3722 www.flynnohara.com

What do I do for clinical courses

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Deadline to submit paperwork:

Fall semester: May 31st

Spring semester: Oct 31st

Summer semester: March 31st

- 1) **Seek out a preceptor with the objectives to be achieved**, about 4 to 6 months in advance. Ask facility if they require an affiliation agreement between the University and their facility. If they do, it takes about 2 months to complete
- 2) **Complete the Student and Preceptor Information Request forms**. All forms are available on the Doctor of Nursing webpage under [DNP clinical](#). All **preceptors** need to submit their **cv/resume**. Make sure NP preceptor includes their certification and expiration date for ANCC or AANP on their cv/resume. Submit all information via email (jenningsj3@wpunj.edu) no later than the posted deadline date on the Student Information Request Form
- 3) The Student & Preceptor Information Request Forms will be sent to the DNP clinical instructor for review and approval. You will be notified when approved or if further information is required
- 4) Once the preceptor assignment has been approved, the department will email the preceptor (cc: the student), a letter, confirmation of clinical placement for graduate student, course outline and responsibilities in the preceptor partnership. The **confirmation of clinical placement for graduate student form needs to be signed** by the preceptor and returned to our office by email

What do I do for clinical courses continued

**GRADUATE
NURSING**

Deadline to submit paperwork:

Fall semester: May 31st

Spring semester: Oct 31st

Summer semester: March 31st

- 5) **Complete health clearance requirements** through Exxat. Religious exemption of COVID 19 vaccine needs to be approved by practicum site prior to start of clinical hours. Upload all information in Exxat. All forms are available on the Department of Nursing-Doctor of Nursing Practice webpage under [DNP Clinical](#)
 - 6) **Completed urine/drug screen and background check** with a result of “APPROVED” through Universal. The **DNP Clinical Documentation Checklist** lists all requirements and can be found in the student handbook and on the Department of Nursing-Doctor of Nursing Practice webpage under [DNP Clinical](#)
 - 7) All students need to upload other documents (CPR card, malpractice insurance, etc. found on the DNP Clinical Documentation Checklist on Department of Nursing-Doctor of Nursing Practice webpage under [DNP Clinical Forms](#)) in Exxat
- ❖ All clinical clearance documentation requirements are **due 14 days prior** to the start of the clinical course. *If a student is not cleared 7 days prior to the start of the first day of their clinical course, they will be administratively dropped without warning. NO EXCEPTIONS*

Guidelines for DNP Practica

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- Practica hours may be conducted at the student's job site (need to complete DNP employer acknowledgement form)
- Students may receive pay for the work done to satisfy practica requirements, but the practica work must go beyond the student's current work responsibilities
- Practica work must be supervised by an expert in the student's clinical specialty area
- The student must document a total of 500 supervised clinical hours at the completion of DNP Practicum I and II
- Students must develop objectives for their practica experience in collaboration with their faculty advisor
- Students must document meeting these objectives

Guidelines for DNP Practica continued

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- Master's practica hours can be counted towards the 1000 total practica hours required for the DNP degree. For example, if a student earns 500 practica hours while working on their Master's degree, they only need an additional 500 hours earned while working on their DNP. Note, however, that the credits related to the Master's practica hours **do not** transfer. Students with a MSN degree may count a maximum of 500 practica hours to the DNP requirement; they will need 500 additional practica hours
- Post-master's supervised clinical hours taken for credit are eligible for transfer
- Credits cannot be double-counted towards different degrees (e.g., MSN and DNP)
- Practica courses will have a course professor to coordinate the course and section faculty for each clinical specialty area (Primary Care, Health Leadership, Health Systems Management, Nursing education)

What are the clinical health requirements for Exxat

Physical (must be completed every year)

- Fill out [initial clinical health clearance form](#) for clinical courses and upload in Exxat
- Fill out [re-clearance clinical health form](#) for clinical courses and upload in Exxat
- [INSTRUCTIONS](#) on how to submit clinical clearance in Exxat

* All clinical clearance documentation requirements are **due 14 days prior** to the start of the clinical course. *If a student is not cleared 7 days prior to the start of the first day of their clinical course, they will be administratively dropped without warning. NO EXCEPTIONS*

What are the clinical health requirements for Exxat continued

Background Check & Drug/Urine Test (Student needs to complete both **annually**)

- **Background check with Universal**

Background checks need to be completed **annually**

- **Urine/drug screening with Universal**

Urine drug screening needs to be completed **annually**

* All clinical clearance documentation requirements are **due 14 days prior** to the start of the clinical course.
*If a student is not cleared 7 days prior to the start of the first day of their clinical course, they will be administratively dropped without warning. **NO EXCEPTIONS***

What are the clinical health requirements for Exxat continued

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- **CPR** - (American Heart Association (AHA) BLS for the Healthcare Provider and BLS Provider-only one accepted)
- **Health insurance** - (if student does not have their own health insurance and is covered under a parent or spouse, supplemental documentation will be needed, showing the owner of the health insurance and their dependents)
- **Malpractice Insurance** - (\$1 million per occurrence/\$3 million aggregate)
- **Nursing License**

(ALL need current expiration dates) **Upload All Copies in Exxat** - make sure to include front and back side of information

* All clinical clearance documentation requirements are **due 14 days prior** to the start of the clinical course.
If a student is not cleared 7 days prior to the start of the first day of their clinical course, they will be administratively dropped without warning. NO EXCEPTIONS

What are the clinical forms

Clinical Forms (scroll to bottom of webpage)

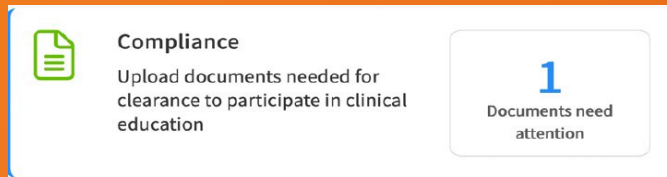
- Covid: Assumption of Risk Form
- DNP Clinical Site Evaluation Form
- DNP Clinical Evaluation of Preceptor by Student
- Clinical Student Request & Authorization to Release Records and/or info.
- Drug Screening and Testing
- DNP Clinical Checklist
- Initial Clinical Health Form
- Re-Clearance Health Form
- DNP Student & DNP Preceptor Information Request Form
- DNP Employer Acknowledgement Form

* All clinical clearance documentation requirements are **due 14 days prior** to the start of the clinical course. *If a student is not cleared 7 days prior to the start of the first day of their clinical course, they will be administratively dropped without warning.*
NO EXCEPTIONS

How do I upload my clinical health clearance in Exxat

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- Log into Exxat
- Click on *Compliance*

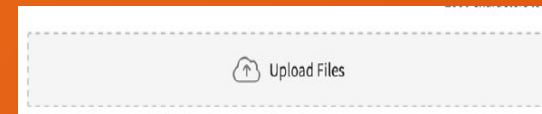


- Select a *Requirement* in the list under compliance(ex. CPR)
- this will display the **guidelines** for your compliance

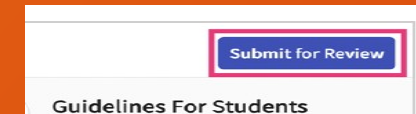
Guidelines For Students

- Must be Basic Life Support (BLS) for Health Care Provider.
- Must be in accordance with the American Heart Association guidelines (AHA).
- No other vendor is accepted
- Upload front and back of the card or copy of the certificate.
- Expiration date will be auto-filled as per the school guidelines. (2 years from completion date)

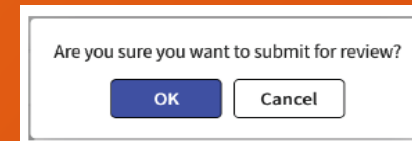
- Complete *required fields* – enter all information & upload file



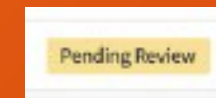
- Submit for *Review* –



- Confirm your *Submission*. Click OK



- The **Status** will change to pending review. Exxat takes **48-72 hours** to review. Be sure to check status



How do I know if my clinical health clearance is cleared

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The screenshot shows a compliance dashboard with the following elements:

- Navigation tabs: Academics, Profile, Compliance (selected), Communications, Interventions, Clinical Coursework, Learning Activities.
- Summary: 0 Documents | Approved, 0 Documents | Pending Review, 14 Documents | Needs Attention.
- Instruction: Please select any specific document to see its details.
- Table with columns: Requirement Name, STATUS.

MANDATORY REQUIREMENT (14) ↑	STATUS
Consent of Release	Get Started
Covid Assumption of Risk Form	Get Started
COVID-19 Vaccination	Get Started
CPR	Get Started
Flu (Influenza)	Get Started
Health Insurance	Get Started
Hepatitis B (HepB)	Get Started
Measles, Mumps, Rubella (MMR)	Get Started
Physical Examination Form	Get Started
Professional liability insurance	Get Started
RN Licensure	Get Started
Tetanus, Diphtheria, and Pertussis (Tdap)	Get Started
Tuberculosis (TB)	Get Started
Varicella	Get Started
OPTIONAL REQUIREMENT (3) ↑	STATUS
Background check	Get Started
COVID-19 Booster	Get Started
Drug Screening	Get Started

You will see the following under status: (takes Exxat 24-72 hours to respond)

- **Get started:** if you have not yet started working on this item
- **In progress:** if you have begun filling out the information, but nothing has been submitted to Exxat
- **Pending Review:** the document has been submitted to Exxat
- **Approved:** the document has been reviewed by Exxat and meets all requirements
- **Not Approved:** the document has been reviewed by Exxat and determined that it does not meet the requirements
- **Expiring:** an approved document on file is expiring
- **Expired:** the document has expired

Exxat will make comments if there is a question about documentation uploaded. Be sure to follow up with supplemental information and/or documentation

Academic Resources Available

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- [Accessibility Resource Center](https://www.wpunj.edu/accessibilityresourcecenter/) -

<https://www.wpunj.edu/accessibilityresourcecenter/>

- [Counseling Health & Wellness Center](https://www.wpunj.edu/health-wellness/) -

<https://www.wpunj.edu/health-wellness/>

- [Library](https://guides.wpunj.edu/nursing) -

<https://guides.wpunj.edu/nursing>

- [Student Success Center](https://www.wpunj.edu/cosh/departments/nursing/student-success/) -

<https://www.wpunj.edu/cosh/departments/nursing/student-success/>

- [Writing Center](https://www.wpunj.edu/cohss/departments/english/writing-center/) -

<https://www.wpunj.edu/cohss/departments/english/writing-center/>

Assists students with documented disabilities by providing reasonable accommodations and services

Provides primary health care, personal counseling, health education, prevention services and co-curricular educational opportunities

These resources primarily support undergraduate and graduate programs as well as individual faculty research projects

Student tutors are available for one on one tutoring sessions or group sessions

Assists with reviewing assignments, brainstorming, getting started, expanding ideas, revising early drafts, crafting your thesis, organizing and outlining, adding power and style, using/citing sources, and reviewing strategies for editing and proofreading

Tuition for DNP Student

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See website for accurate pricing:

[Graduate tuition: https://www.wpunj.edu/studentaccounts/tuition-and-fees/graduate-tuition-and-fees.html](https://www.wpunj.edu/studentaccounts/tuition-and-fees/graduate-tuition-and-fees.html)

What to do for graduation

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In order for a student to graduate, they must fulfill their requirements, such as, complete all their credits in their major, satisfy financial obligations, and apply for graduation. See link for deadlines to apply for graduation. Any student who misses the deadline date can apply for next semester's graduation. Disregard the comprehensive requirement as this does not apply to nursing students. Diplomas and official transcripts will not be available until 4-6 weeks after the graduation date (degree conferral date). See our DNP website under [helpful information](#) for graduation information.

Graduation (ALL students need to **apply** for graduation- **fill out form** on WP Connect). We have **three** graduation dates for the **on-campus program**: *January 25* (fall), *May 25* (spring), and *September 1* (summer). For **WP Online program** we have **six** graduation dates: *November 1* (fall-1), *January 25* (fall-2), *April 1* (spring-1), *May 25* (spring-2), and *July 31* (summer-1), *September 1* (summer-2).

<https://www.wpunj.edu/registrar/graduation-information/>

Commencement (If a student would like to attend, they need to **apply** on WP Connect to walk in commencement, which occurs every May, however it is not required)

<https://www.wpunj.edu/commencement/index.html>

Contact Information

SCHOOL OF NURSING

WILLIAM PATERSON
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GRADUATE
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Chairperson, School of Nursing

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On-Ground Program

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Contact Information Continued

GRADUATE NURSING

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