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October 16, 2012

College of the Arts and Communication Dean Search Committee
William Paterson University

Dear committee members,

I write to you today with significant interest in this COAC leadership position at William Paterson. Like the faculty of the College, my career has been devoted to highlighting the integral role that the fine, liberal, communicative and performing arts play in the general and professional education of students and in the enrichment of communities. My more than 20 years as a musician, educator and academic leader, most of them spent in a nationally-ranked liberal arts institution that includes professional music and visual arts programs, have deepened my commitment to these ideals.

In addition to the primary academic and musical leadership experience outlined below and in my CV, I have significant connections to other Arts and Communication areas, including: 1) my training as a media music composer and work on several film projects; 2) my role as faculty advisor to my current institution's student theater club as well as actor in two of its productions (2008 and currently), roles in two local community theater productions (2004 and 2005), and faculty leadership in theater and musical theater during my three years as a high school teacher; 3) my work, as Associate Dean of Academic Affairs, with the Art, Communication and Digital Media faculty to facilitate and advance several of their projects. Most importantly, I love making music, partaking of the visual, theatrical and media arts, and seeing others enjoy success in a wide variety of these kinds of activities. In high school, I was heavily involved in theater, debate and forensics, pursuits that have served me well in my musical and academic career. I firmly believe that creativity, communication and design are key transferable competencies for all educated persons in our time.

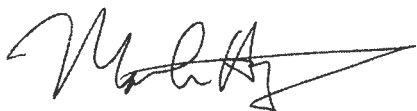
I hold the DMA from the Peabody Conservatory of Johns Hopkins University, am a national award-winning composer and active conductor, and am the author of "Towards a Global Music Theory," recently published by Ashgate in the UK. In addition to one year as interim director of Houghton's Greatbatch School of Music, I led Houghton's general education program for two years as Director of Integrative Studies, and am currently in my second year as Associate Dean for Academic Affairs. Interdisciplinary values are a key part of my thinking. Prior to my time at Houghton, I was fine arts department chair (music, art, theater) during two of my three years at the Institute of Notre Dame high school in Baltimore. I also spent 15 years as founder and director of a non-profit society for composers with both national and international constituencies. In these capacities, I have had responsibility for significant resource management, student and faculty recruiting, promotion, program development, and community outreach at a variety of institutional levels. I have been instrumental in developing honors and general education curricula, Houghton's graduate music program, and, most recently, satellite location and online programs. Public event development and oversight have been a consistent part of my work as a

conductor, composer and non-profit organization leader. As an executive officer and member of the President's Staff at Houghton, I have been deeply involved in strategic planning and student learning outcomes assessment. I currently serve as Accreditation Liaison Officer for the College, working with the Middle States Commission on Higher Education. These are experiences and abilities I would bring to bear in facilitating the work and success of the COAC at William Paterson, were I fortunate to be its Dean. I understand how creative units function within a whole institutional context, and their connections to many kinds of local, regional, national and international communities. Moreover, my experience as chair of the Western New York College Consortium Faculty Development Group, representing some 21 public and private area colleges and universities along with business interests, has demonstrated to me that local institutions can work together to achieve important mutual goals for their constituents. Partnership is a key value for our time.

My philosophy of academic leadership holds that programs and units function best when the creative energies of the faculty are aimed in mutually supportive directions. The potential of each faculty member must be unleashed to the fullest extent, while also being directed toward achieving consensual goals. I believe that students and faculty share responsibility for learning, and that a mutually supportive milieu is very important to overall success – because much learning is ‘caught’ as well as ‘taught.’ The Dean is an advocate for the interests of students and faculty alike, and because such interests will always be in concert with the overall interests of the university, it is critical that the program be characterized by clear and open communication all around. Ultimately, we want to empower and free faculty to the greatest degree possible to do their most important work: assisting students in their academic, professional and creative development. Such nurturing is done by faculty not only through direct pedagogy, but also through the development and sharing of complete and successful lives on campus and in the broader academic and professional communities. The liberal arts milieu, enhanced by the resources and diversity of a robust and forward-looking university, is an ideal one in which to pursue these goals.

Thank you for your time and consideration. I do hope we have the opportunity to discuss this position further in the near future. Meanwhile, you have my very best wishes for a successful search.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Hijleh', with a long horizontal stroke extending to the right.

Mark Hijleh, DMA
Associate Dean for Academic Affairs
Professor of Music
Houghton College
Chair, Western New York College Consortium Faculty Development Group

Curriculum Vitae
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EDUCATION

2006-2008

University of Sheffield (UK); **Master of Arts with distinction**, world music

1988-1991

Peabody Conservatory (Johns Hopkins University), Baltimore, MD; **Doctor of Musical Arts**, composition

1987-88

University of Missouri-Kansas City Conservatory; **Doctoral studies**, orchestral conducting

Summer 1987

Redlands, California; Private composition studies (Barney Childs)

1985-87

Ithaca College School of Music, Ithaca, NY; **Master of Music**, composition and conducting

1981-85

William Jewell College, Liberty, MO; **Bachelor of Science with honors**, music (composition). Completed the "Foundations" honors program in the liberal arts

Additional studies in film music scoring, New York University (summer 2001) and Eastman School of Music (summers 1983 and 1984).

FACULTY APPOINTMENTS IN MUSIC

1993 - present

Professor of Composition and Conducting, Houghton College, Houghton, NY (Assistant Professor, 1993-97; Associate 1997-2003; Tenured since 1998). Teach all levels of undergraduate and graduate theory, composition and world music. Also serve as faculty advisor to the student theater club. Active leadership in the broader liberal arts .

Summer, 1999

Music theory faculty, the MasterWorks Festival. Taught general analytical and aural skills seminars for high school and college musicians.

Summer, 1998

Director of Music Composition, the MasterWorks Festival.

Spring, 1993

Music theory instructor, Howard Community College, Columbia, MD. Taught first-year theory.

1990-93

Music instructor and department head, Institute of Notre Dame, Baltimore, MD. Taught music theory and appreciation, conducted choirs and instrumental ensemble. Also taught English and Theater.

Summers, 1990 - 1996

Music theory and music history instructor, Johns Hopkins University Center for the Advancement of Academically Talented Youth (CTY), Carlisle, PA. Designed and taught accelerated comprehensive curricula for academically gifted teenagers.

ACADEMIC AND PROFESSIONAL LEADERSHIP EXPERIENCE

January, 2011-present (full-time since June 1, 2011)

Associate Dean for Academic Affairs, Houghton College

Highlights:

- Provide general oversight for curricular planning, faculty loads and compensation issues, and course scheduling. Work closely with the Dean of the College (Chief Academic Officer) on academic strategic planning.
- Oversee budgets for and administration of departmental and institutional faculty development funds and Academic Dean's Office funds and grants.
- Oversee student advising, student academic concerns, and faculty-student conflict resolution issues.
- Oversee the College's three Honors Programs (two in humanities and one in science) in conjunction with respective program directors.
- Supervise the Director of the Center for Academic Success and Advising and the Student Transitions and Advising Coordinator in their primary work on academic disabilities issues and overall student academic success.
- Work with the Director of Academic Records and Associate Dean for Institutional Research and Assessment on state, regional, and national accreditation matters. Serve as the Middle States Higher Education Commission Accreditation Liaison Officer for the College.
- Oversee articulation agreements with other colleges.
- Chair the Educational Technology Committee, which provides primary campus leadership on educational technology issues and strategic initiatives.
- Supervise the Director of Creation Care (environmental sustainability) initiatives.
- Work closely with the Director of the Center for Faith, Justice, and Global Engagement.
- Direct faculty orientation and mentoring, with initiatives funded in part by the Lilly Fellows Program.
- Plan and execute annual faculty retreat.
- Serve as resource person on a variety of campus and Board of Trustees committees, including the Academic Council. Chair the Academic Council in the absence of the Dean of the College (Chief Academic Officer).
- Participate in all meetings of the Area Associate Deans, and chair such meetings in the absence of the Dean of the College (Chief Academic Officer).
- Represent the Academic Dean's Office and the College at selected local, regional, and national meetings.
- Serve as a member of the President's Staff.
- Served on Board of Trustees task force on governance issues, completing revision of the College constitution (June-October, 2011).

2011-present

Vice Chair and Chair, Western New York Consortium of Higher Education Faculty Development Group

- Lead a group of representatives from twenty-one area public and private colleges and universities in exploring faculty development initiatives and related programs of common interest.

2009 - 2011

Director/Chair of Integrative Studies, Houghton College
(Member of the Integrative Studies Department/Collegium, 1993-99; 2004-2006)

Highlights:

- Led a team of elected and appointed faculty from across the arts and sciences disciplines in considering, coordinating, and making recommendations on all courses and policies relating to Integrative Studies (core curriculum/general education requirements) at the College.
- Represented the concerns and interests of Integrative Studies in a wide variety of College committees, councils, and other groups.
- Worked with the Area Associate Deans, Chairs, and Directors of all College departments and programs on issues relating to Integrative Studies.
- Oversaw annual campus-wide common reading initiative.
- Oversaw design, approval and implementation of a new first-year living and learning community.

2005-2006

Interim Director and Associate Dean for Music, Greatbatch School of Music, Houghton College (sabbatical replacement)

Highlights:

- Fully NASM-accredited program offering the BA in music; BM in music education, performance, and composition; MA in music; and MM in performance, composition, conducting, and collaborative performance. Approximately 120 undergraduate majors and 15 graduate students.
- Oversaw the work of 13 full-time and 12 part-time faculty, 4 staff members, and 13 graduate assistants.
- Oversaw (in conjunction with the Academic Dean) annual operating budget of \$2+ million, funded in part from a \$15 million endowment for graduate music programs, including supervision of \$9 million Center for the Arts facility.

Program development highlights at Houghton College:

- Currently leading **feasibility and implementation processes** for an **Associate of Arts degree program** in Buffalo, NY and **comprehensive online programs** for the College.
- Developed and implemented, in collaboration with selected faculty and staff, of a **comprehensive Transitions program for new first-year and transfer students** focused on success in academics, social life and spiritual formation, beginning fall 2012.
- Created, coordinated, and served as music instructor for team-taught **graduate seminar in music and humanities**, Houghton College, 2003-2010.
- Developed **interdisciplinary MA program in world music, theology and intercultural studies**, Houghton College, 2008-2010.

- Founding faculty member, the **First Year Honors Program in London**, a residential semester-long meta-course in western cultural development, including literature, arts, philosophy, and history. Team-taught the curriculum in London in 1999, 2003, and 2008.

1994 -2010

Founder and President, Christian Fellowship of Art Music Composers.

Highlights:

- 501(c)(3) non-profit corporation. Average annual national membership of approximately 50 composers.
- Coordinated production of conference events at Houghton College, Duke University, Bowling Green State University, Butler University, Warner-Pacific College (OR), The Masters College (CA), Northwestern College (IA), Indiana Wesleyan University, and in Greenville, SC.
- Administered student composer scholarship program through 2005. Recipients included students from Indiana University, Yale University, Lawrence University, Carnegie-Mellon University, Sam Houston State University, Wellington University (NZ), and University of York (UK).
- Worked with composers such as James MacMillan, George Tsontakis and Charles Wuorinen in developing and advancing the enterprise.
- Oversaw all operations through a Board of Directors and advisory group.

2001 – 2006 (Chair, 2005-2006)

Member, Graduate Steering Committee (music), Houghton College.

- Developed and implemented, in conjunction with various College constituencies, the graduate program in music. Oversaw policies, issues, and candidacies in the program.

2005 - 2006

Member, Dean's Task Force on Degree Restructuring, Houghton College.

- Explored possible College-wide alternatives to the credit-hour system.

Member, Curriculum Review Committee, Houghton College.

- Considered, coordinated and made recommendations on changes and additions to course and degree offerings at the College.

2003 - 2006

Member, Committee on Rank and Tenure, Houghton College.

- Considered, coordinated and made recommendations on all applications for and policies relating to promotion and tenure at the College.

LEADERSHIP DEVELOPMENT

Participant, **Pennsylvania State University Academic Leadership Academy** 2012-2013.

SELECTED MUSICAL SCHOLARSHIP

- Author, *Towards a Global Music Theory: Practical Concepts and Methods for the Analysis of Music Across Cultures*, Ashgate Publications, UK (August 2012).
- Presenter on world music theory, College Music Society and Society for Ethnomusicology national conferences, October-November 2011.
- Review of Owen Wright's *Touraj Kiaras and Persian Classical Music: An Analytical Perspective* (2010) and *On Music: An Arabic Critical Edition and English Translation of EPISTLE 5* (2012) for the Journal of the Royal Asiatic Society. Music article manuscript reviewer for the Journal.
- Journal article, "Reforming Music Theory as the Centerpiece of a Twenty-First-Century Curriculum," *College Music Symposium* 48 (2009)
- Paper presentation, "The Global Musicianship Imperative," 2008 College Music Society National Conference.
- Invited speaker and guest composer, VERiTAS society and Department of Music, Butler University, Fall 2005 and 2007.
- Paper presentation, "World Music and World Christianity: An Exciting Nexus," interdisciplinary conference on globalization, Calvin College (Grand Rapids, MI), 2005.
- Invited participant, "Teaching Theology Through Music" seminar, University of Notre Dame, summer 2004.
- Paper presentation, "Art Music in the University: Looking for a Resurrection," Baylor University, March 2004.
- Invited participant, "Theology Through the Arts" festival, Cambridge (UK), 2000.
- Guest composer and speaker, Hertford College of Oxford University (UK), 1999.
- Edited "Concerto in D" for violin and orchestra (1786) by the Chevalier de Meude-monpas for American premiere (first performance since 1786) by the Chicago Civic Orchestra in 1992; published by Theodore Presser, 1996.

OTHER MUSICAL ACHIEVEMENT

Composition

Masterclass studies with Jacob Druckman, Lukas Foss, Gunther Schuller. Premieres by the Rochester Philharmonic (2000) and Buffalo Philharmonic (1996). Premieres by the Houghton Philharmonia (2006, 2001, 1996), Houghton Symphonic Winds (2004) and Houghton Choral Union (1999). Premieres by the Peabody Wind Ensemble, 1993, 1995. Original works performed by the Janus Orchestra, the Peabody Camerata, the Bach Ensemble of Baltimore and the Southern Illinois University-Carbondale Chamber Orchestra. Other works performed at ResMusicAmerica of Baltimore and the Kennedy Center in Washington, D.C. Selected compositions and arrangements published by Zimbel Press and Classical Vocal Reprints.

Conducting

Music Director, Houghton Philharmonia Orchestra, 1995-2005. Music Director, Olean Community Orchestra, 2011- present. Guest conductor, Amherst (NY) Chamber Ensemble (2010), Rochester (NY) Philharmonic (2000, 2002), NYSSMA Area All-State high school orchestra (1999), Genesee Symphony, (1997), Liberty Symphony (2000, 1996, 1988). Served as assistant and/or guest conductor of the University of Missouri-Kansas City Conservatory Orchestras (1987-88), Ithaca College Wind Ensemble, Orchestra and Choirs in New York (1985-87), and The Liberty Symphony Orchestra and William Jewell Symphonic Winds in Missouri (1983-85). Other guest conducting: Cornell University Savoyards, Ithaca's First Street Playhouse, William Jewell Opera Theatre, Missouri West-Central Conference Band Festivals, City of Liberty Summer Band. Workshop studies with David Zinman, Donald Thulean, Gerhard Samuel, Daniel Lewis, Harold Farberman. Invited participant in American Symphony Orchestra League/New York Philharmonic Conductors Symposium with Erich Leinsdorf, 1987.

Digital music

Background in MIDI applications and digital synthesis, including staff work at the Peabody Conservatory Electronic and Computer Music studios. Designed the Computer Music and Multimedia Studio at Houghton College, which includes digital video, digital audio, and MIDI production tools. Wrote Windows and DOS ear training and figured bass software as well as other computer-assisted musicianship programs for use at the Institute of Notre Dame and Houghton College.

Performance skills

Undergraduate minors in piano and voice (tenor). Undergraduate experience as orchestral hornist.

Awards/honors/membership

ASCAP Standard Award in composition annually since 1995. Winner, National Association of Teachers of Singing (NATS) Vocal Composition Award, 2002. Winner, Loyola College of Maryland Composers Competition, 1993. Honorable Mention, ASCAP Foundation Young Composers Competition, 1993. Peabody Development Grant for composition, 1990. Winner, T.U.B.A. and Kappa Gamma Psi composition contests, Ithaca College, 1987. Member, Who's Who in American Colleges and Universities (1990), International Who's Who in Music (Classical Edition), ASCAP, American Composers Forum, Pi Kappa Lambda, Phi Mu Alpha Sinfonia.

REFERENCES – *Available upon request*