

Policies, Practices, Procedures, and Forms Utilized to Facilitate Advanced Candidates Experiences with P-12 Students from Diverse Groups

Policy: All initial and advanced candidates must complete a field experience with P-12 students from diverse groups.

Note: The majority of candidates in advanced programs conduct their field experiences in their own classrooms or schools surrounding William Paterson University which are known for their linguistic, ethnic, and cultural diversity. The Unit has taken steps to ensure that every candidate has the opportunity to work with diverse learners.

In 2007, the advanced program directors developed a form (see below) to document the field experience/internship placements of candidates.

Procedures:

1. The form is filled out for every candidate conducting field work and provides data on the number of English Language Learners, students with disabilities, ethnicity, and gender of P-12 students in the placement.
2. The program director reviews the data on the candidates' classroom/school.
3. In the case where a candidate is completing an experience in a setting that lacks ethnic, language, gender, or special needs diversity, the candidate is required to fulfill an additional experience of a minimum of 10 hours with diverse P-12 students.
4. Demographic data on the field experience settings are compiled every semester by the graduate program directors and submitted to the Advanced Program Assessment Coordinator.

Documentation Chart for Diversity in Field/Clinical Settings for All Advanced Program Candidates

This document will be completed for every candidate in Advanced Programs in their clinical/field placements as described in Assessment 4 of the Program-Specific critical assessments charts.

Name of School District: _____ District DFG Rating: _____

Name of School: _____ School DFG Rating if Different from District Overall _____

| Total number of students in school | #Male | #Female | #ESL, ELL, LEP (include students who are now mainstreamed but who attended ESL) | #Special Education students Including those with IEPs, 504 plans in pullout, self-contained, or mainstreamed | #Caucasian/White | #African American /Black | #Latino/Hispanic | #Asian | #Other ethnic groups (specify which groups if known) |
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