

WILLIAM PATERSON UNIVERSITY CLUB SPORTS

COACHING STAFF REVIEW AND RENEWAL PROCEDURES

Club Sport Coaching staff are employed by the Student Government Association and are not current employees of the university. As such, Club Sport Teams will need to follow a separate hiring, evaluating, and termination process than that of the university. The Office of Campus Activities believes this process will work to improve the quality and positive impact club sports coaching staff has on a team. It is our belief that coaches deserve a fair evaluation process and adequate notice to improve any areas of weakness in their coaching. Below is a step by step procedure for a team's to follow when evaluating a coach under contract:

Coaching contracts are in place for one academic year and are usually set to start on June 1st and end on May 31st of the following year. Student leaders are responsible for recruiting and referring a coach for consideration, following the hiring guidelines listed in the Club Sports Manual.

Declaration of Contract Renewal with the Coaching Staff:

Club leaders should hold a meeting with their members at least 30 days prior to the end of the contract to determine if a coaching staff member should be rehired for the following year. A formal letter outlining the team's decision, along with minutes highlighting the team's official vote, should be presented to the Club Sports Advisor indicating the team's intentions to renew a contract or not. New Coaching Contracts will be available at the end of the spring semester after the team has received their official budget from the SGA and the team's new leadership meets with the Club Sports Advisor during the end of the year review meeting. Teams will also be required to complete a survey at the end of each season outlining the coach's strengths and areas for improvement. The survey will be distributed by the Club Sports Advisor.

Club Sports Coaching Evaluation Questions

Team Name: _____ Date: _____

1. On a scale of 1-10 (with 10 being the best and 1 needing improvement), how would you rate the overall effectiveness of your coaching staff?
1 2 3 4 5 6 7 8 9 10
2. How would you rate the overall knowledge of your coaching staff as it relates to your particular sport?
1 2 3 4 5 6 7 8 9 10
3. How would you rate the overall level of commitment to improving your team's skills?
1 2 3 4 5 6 7 8 9 10
4. How would you rate your coach's ability to organize team practices and maximize team participation?
1 2 3 4 5 6 7 8 9 10
5. How would you rate your coach's ability to correct team errors?
1 2 3 4 5 6 7 8 9 10
6. How would you rate your coach's ability to provide clear instructions and feedback?
1 2 3 4 5 6 7 8 9 10
7. How would you rate your coach's ability to create a safe environment?
1 2 3 4 5 6 7 8 9 10

8. How would you rate your coach's ability to control his/her emotions and use appropriate language?

1 2 3 4 5 6 7 8 9 10

9. How would you rate your coach's ability to create a fun environment?

1 2 3 4 5 6 7 8 9 10

10. Please use the space below to provide any feedback that may be used to help improve a particular coach or to elaborate on any of the above questions.

Our team intends to rehire the following coaching staff members:

Our team intends to part ways with the following coaching staff members for the upcoming season:

Anything else to share:
